

# **Communication Administration Interest Group**

**Saturday, April 29, 2018**

**Heinz Room, 8:00 – 8:50**

## **Attendees:**

Mary Kahl, Mary Mino, Andrew Herman, Ann Bainbridge Frymier

Call to Order by Mary Kahl at 8:00 am.

## **Old Business:**

- Amanda McKendree, Chair elect responsible for planning the 2019 conference was not present.
- It was agreed that Mary Mino and Mary Kahl will help plan the 2019 conference as needed.
- Executive Council – Mary Kahl reported that interest groups are invited to create awards for interest group members. Proposed awards must be approved by Executive Council. Attendees briefly discussed of a top panel award or a top administrator award. No motions were made.

## **New Business:**

- Mary Kahl was elected as the Chair elect to plan the 2020 conference.
- Mary Mino was elected to serve on Executive Council. Her term begins at the Sunday meeting at the 2018 conference and concludes at the Thursday meeting at the 2020 conference.
- It was noted that we need to elect an Executive Council representative at the 2019 conference for the term beginning at the Sunday meeting at the 2020 conference.
- Attendees briefly discussed the need to increase membership, including inviting department chairs to become involved, or to provide programming that may appeal to department chairs.

Meeting adjourned at 8:45 a.m.